

Document	BAR 7 Guidance Material	
Version	02.0	



**BRUNEI DEPARTMENT OF CIVIL AVIATION**  
**MINISTRY OF TRANSPORT & INFOCOMMUNICATIONS**  
**NEGARA BRUNEI DARUSSALAM**

[www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca)

## **GUIDANCE MATERIALS**

# **BAR 7 – AIRCRAFT REGISTRATION, CANCELLATION AND MARKING**

Version 02

Date: 01 April 2020

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## CONTROL OF THIS DOCUMENTS

### **DC.1 INTRODUCTION**

DC. 1.1 Pursuant to Part III of the Civil Aviation Order 2006 and Civil Aviation Regulations 2006 and their subsequent amendments the following guidance is hereby established for compliance by all persons concerned.

This Guidance Material (GM) shall be known as BAR 7 Guidance Material and any reference to this title shall mean referring to this guidance relating to the requirements to be met for the registration and marking of aircrafts.

### **DC.2 AUTHORITY**

DC.2.1 This Guidance Material is issued on the authority of the Brunei DCA.

### **DC.3 APPLICABILITY**

DC.3.1 This Guidance Material is applicable to Brunei DCA and aviation industry of Brunei Darussalam.

### **DC.4 SCOPE**

DC.4.1 This Guidance Material contains guidance pertaining to the aircraft registration and marking regulations of Brunei Darussalam.

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## SECTION A – TECHNICAL GUIDANCE

### SUBPART A - GENERAL

#### Purpose of this GM

- (a) This Guidance Material (GM) provides background information and guidance material for the completion of the Aircraft Registration application. It is also intended to assist owners/applicants in determining the documentation and procedural requirements necessary prior to an application being made.
- (b) Aircraft are required to be registered in compliance with the Brunei Aviation Requirements, BAR 7. Aircraft registration is a prerequisite for the issue of a Certificate of Airworthiness.

#### GM 1 to 7.1 Definitions

As used in this GM the following definitions apply:

- (a) **Qualified Persons** means:
  - (1) A Governmental Body of Brunei Darussalam;
  - (2) Brunei Darussalam Nationals (citizens);
  - (3) Bodies incorporated and having a registered office in Brunei Darussalam.
- (b) **Unqualified Person** means:

A person not defined as Qualified, but residing or having a place of business in Brunei Darussalam and holding a legal or beneficial interest by way of ownership or share in aircraft.

Having registered an aircraft, that person shall not cause or permit the aircraft to be used for the purposes of commercial air transport or aerial work.
- (c) **Charterer** means:

A person who is qualified and may be accepted by the Brunei Department of Civil Aviation for the purpose of registration whilst not necessarily being the legal owner or having beneficial interest in the aircraft.

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## **SUBPART B – REGISTRATION APPLICATION AND CANCELLATION**

### **GM 1 to 7.3 Registration Applicants**

- (a) Applications for aircraft registration are normally only accepted from Qualified Persons, business or a charterer. Brunei Civil Aviation Order 2006, Civil Aviation Regulations 2006 and BAR 7 provides full details of the legal requirements.
- (b) Applicants must complete and submit the AIR Form REG1 – Application for Aircraft Registration and provide all the supporting documentation and information as detailed in this GM. The Application form (AIR Form REG1) can be downloaded from Brunei Department of Civil Aviation website at [www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca).
- (c) Applicants should refer to this GM and the requirements of BAR 7 prior to making formal application.
- (d) On receipt of a completed application, Brunei Department of Civil Aviation will establish whether the applicant is eligible to register an aircraft within Brunei Darussalam.
- (e) A Certificate of Airworthiness for an aircraft registered in Brunei Darussalam will not be issued unless a Type Certificate Acceptance Report (TCAR- AIR Form 24) has been issued by Brunei Department of Civil Aviation in accordance with BAR 8 Part 21 Subpart B. Brunei Department of Civil Aviation therefore, as part of the registration process verifies whether the aircraft type and designation has a Type Certificate Acceptance Report (TCAR – AIR Form 24). If a TCAR is not in force, the application for TCAR will need to be conducted prior to the application for aircraft registration. (Refer to BAR 8, Part 21, Subpart B).

### **GM 1 to 7.4 Registration Application**

- (a) The applicant shall apply to Brunei Department of Civil Aviation AIR Form REG 1 (Appendix I).
- (b) Original Completed form with appropriate fees shall be submitted to Director of Civil Aviation at the following address:

*Brunei Department of Civil Aviation,  
Ministry of Transport and Infocommunications,  
Brunei International Airport,  
Bandar Seri Begawan, BB 2513,  
Negara Brunei Darussalam*

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- (c) Soft Copy of the completed form with the supporting documents shall be submitted to the Airworthiness email address at: [airworth.regulatory@civil-aviation.gov.bn](mailto:airworth.regulatory@civil-aviation.gov.bn)

### **GM 2 to 7.4 Cancellation Request**

- (a) The application for cancellation of a registration shall be made on an AIR Form REG 3 (See appendix II).
- (b) Original Completed form shall be submitted to Director of Civil Aviation at the following address:

*Brunei Department of Civil Aviation,  
Ministry of Transport and Infocommunications,  
Brunei International Airport,  
Bandar Seri Begawan, BB 2513,  
Negara Brunei Darussalam*

- (c) Soft Copy of the completed form with the supporting documents shall be submitted to the Airworthiness email address at: [airworth.regulatory@civil-aviation.gov.bn](mailto:airworth.regulatory@civil-aviation.gov.bn)

### **GM 3 to 7.4 Registration Application and Cancellation Request**

(a) **Qualified Person**

It is necessary to establish that the owner / applicant is a Qualified Person (refer to the definitions in GM 1 to 7.1). The applicant should provide the following information in support of the application for Registration:

- (1) Name of aircraft manufacturer;
- (2) Aircraft type;
- (3) Aircraft serial number;
- (4) Name and address of owner / applicant;
- (5) Accompanying evidence in order to substantiate the identity of the owner / applicant (passport, driving license, utility bill, etc.) a minimum of two (2) forms of documentation are required. The following are accepted as evidence of qualified person:
  - i. In the case of the Government of Brunei Darussalam, a certification by the applicant that the owner of the aircraft is the Government of Brunei Darussalam, or a government agency
  - ii. In the case of Citizen of Brunei Darussalam. A copy of National Identity Card or Passport
  - iii. In the case of the body incorporated and having its registered office in Brunei, a certified true copy of document certifying the registration of such body and the names of the directors.

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- (6) The applicant must also provide a statement as to the proposed usage of the aircraft, i.e. Commercial Air Transport (CAT) or private.

Note: *If there are a number of persons who will be co-owners of the aircraft, all persons should be included on the application. Where applicable the percentage of ownership in the aircraft should be included in the application, or a statement should be supplied in support of the application indicating equal ownership.*

(b) **Incorporated Bodies**

In addition to the documentation required under paragraph GM 3 to 7.4 (a) above incorporated bodies shall supply the following information to the Brunei Department for review in support of their application for Registration:

- (1) Name and registered address of the intended registered owners as in incorporated body.
- (2) A legible and notarised certified true copy of the Certificate of Incorporation or similar document that clearly identifies the company name under which the aircraft will be registered.
- (3) A legible and notarised certified true copy of Brunei Darussalam businesses license that clearly identifies the company name under which the aircraft will be registered.
- (4) A list of all company Directors accompanied by legible and notarised colour copies of all the Directors' passports.
- (5) A statement that highlights the intentions of the organisation's business activities.

Note: *This is to be a transparent overview of the company, promoting an open and truthful account of what the company has done previously and its intentions for the future.*

(c) **Unqualified Persons**

If the proposed owner / applicant falls into the category of 'Unqualified Person' as defined in GM 1 of 7.3 (b) and that person resides or has a place of business in Brunei Darussalam and holds a legal or beneficial interest in the aircraft, the Brunei Department of Civil Aviation may allow the aircraft to be registered under certain conditions. The applicant should supply the following information in support of the application for Registration:

- (1) Full details of residency or place of business and the extent of the beneficial interest in the aircraft;
- (2) Name of aircraft manufacturer;
- (3) Aircraft type;
- (4) Aircraft serial number;
- (5) Name and address or owner / applicant;



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- (6) Accompanying evidence in order to substantiate the identity of the owner / applicant (passport, driving license, utility bill, etc.) a minimum of two (2) forms of documentation are required. Followings are accepted as evidence:
- i. For a person who is not a Brunei Citizen but residing in Brunei Darussalam, a Certified True Copy of identification document and a Certified True Copy of documentary evidence of residing in Brunei
  - ii. For a body incorporated outside Brunei Darussalam but having a place of business in Brunei, a certified true copy of a document certifying the establishment or registration of such body; and Certified true copy of documentary evidence of having place of business in Brunei and/or a certified true copy the agreement in relation to charter or hire.

Note: *When an aircraft is registered under this paragraph, it may not be used for the purposes of Commercial Air Transport (CAT) or aerial work.*

#### **GM 1 to 7.5 Certificate of Registration**

- (a) During the process of registering the aircraft in Brunei Darussalam it is extremely important to be aware of the consequences of early or premature de-registration from the aircraft's current register, as this could have severe implications regarding issue of the Certificate of Airworthiness and movement of the aircraft to a suitable place where the Brunei DCA Certificate of Airworthiness can be issued.
- (b) The applicant should not request that the aircraft be de-registered from the current State of Registry until Brunei Department of Civil Aviation has given written confirmation that the aircraft registration application process is complete and satisfactory. Failure to adhere to this could leave an aircraft stateless, preventing the issue of a Certificate of Airworthiness.
- (c) Once the application review is complete, all monies and fees have been settled in full and it has been established that the applicant is eligible to register the aircraft on the Brunei Darussalam aircraft register, Brunei Department of Civil Aviation will notify the owner/applicant confirming acceptance and indicating the provisional registration.
- (d) If the applicant has requested a particular registration mark, the applicant will be informed of the necessary format and associated costs in proposing a specific registration. Brunei Department of Civil Aviation may impose a time limit on reserving a registration mark.
- (e) On receipt of confirmation from Brunei Department of Civil Aviation of satisfactory acceptance on to the register of Brunei Darussalam and once all maintenance has been correctly certified to State of Registry requirements, the owner / applicant should request that the aircraft be de-registered from the previous State of Registry

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and request to Brunei Department of Civil Aviation that the registration of the aircraft in Brunei Darussalam be finalised.

- (f) It is important that the aircraft is not inadvertently placed on two (2) registers at the same time. Allocated and assigned 24-bit Mode S transponder and ELT codes shall be removed from coded aircraft equipment on de-registration, except in the following instances:
- (1) When the aircraft is to make a flight or journey immediately following de-registration and Brunei Department of Civil Aviation has not allocated a new transponder code; or
  - (2) Brunei Department of Civil Aviation is satisfied with the arrangements and the associated aircraft log book entries have been made specifying the removal of the transponder / ELT code following the agreed flight or journey.
- (g) Brunei Department of Civil Aviation will not issue a Certificate of Airworthiness unless it is confirmed that the process of de-registration and re-registration is complete.
- (h) On de-registration, the applicant should arrange that Brunei Department of Civil Aviation is formally notified. Once confirmed, Brunei Department of Civil Aviation can issue the Certificate of Registration.

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## **SUBPART F - CODES**

### **GM 1 to 7.24 Mode S Transponder and ELT Codes**


- (a) When an aircraft is de-registered, the Mode S and ELT code should not be reallocated to another aircraft by Brunei Department of Civil Aviation form at least twelve (12) months.

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## APPENDICES

### APPENDIX I – AIR FORM REG 1

<p>Brunei Department of Civil Aviation Regulatory Division Airworthiness Section</p>		<p>Department of Civil Aviation Ministry of Transport and Infocommunications Brunei International Airport Bandar Seri Begawan BB2513 Brunei Darussalam Email: <a href="mailto:airworth.regulatory@civil-aviation.gov.bn">airworth.regulatory@civil-aviation.gov.bn</a> Website: <a href="http://www.mtic.gov.bn/dca">www.mtic.gov.bn/dca</a></p>
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**APPLICATION FOR REGISTRATION OF AIRCRAFT  
OR  
CHANGE OF OWNERSHIP**

This form, when completed, should be submitted to Director of Civil Aviation, Brunei Department of Civil Aviation, Ministry of Transport and Infocommunications, Brunei International Airport, Bandar Seri Begawan, BB 2513, Negara Brunei Darussalam.  
Email: [airworth.regulatory@civil-aviation.gov.bn](mailto:airworth.regulatory@civil-aviation.gov.bn)

**IMPORTANT:** Unless the form is fully completed, the registration of the aircraft will be delayed. Please complete this form using **BLUE INK**.

Initial Registration     Change of Ownership

AIRCRAFT INFORMATION	
1	<p>(a) Classification (refer to BAR 7, 7.2 Classification of Aircrafts)  <input type="checkbox"/> Aeroplane    <input type="checkbox"/> Rotorcraft    <input type="checkbox"/> Others            _____</p> <p>(b) Aircraft Manufacturer            _____</p> <p>(c) Aircraft Manufacturer's Address            _____            _____            _____</p>
2	<p>(a) Designation of aircraft (Name, Type, Series, as described by manufacturer)  <i>(See note i for new type of aircraft.)</i>            _____            _____</p> <p>(b) Year of Construction            _____</p> <p>(c) Aircraft Manufacturer's Serial Number            _____</p>
3	<p>(a) Number of engine(s) fitted            _____</p> <p>(b) Engine class  <input type="checkbox"/> Piston    <input type="checkbox"/> Turbine    <input type="checkbox"/> Turbojet  <input type="checkbox"/> Turbofan    <input type="checkbox"/> Others    _____</p> <p>(c) Engine type and model            _____            _____</p> <p>(d) Maximum take-off weight (kg)            _____</p> <p>(e) the aircraft environmental compliance reference and status (see note ii)            _____</p>

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Ministry of Transport and Infocommunications  
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Website: [www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca)

REGISTRATION MARKS	
4	(a) Brunei Registration Marks Former: _____ Current: _____ Proposed: _____
5	(a) Current / Previous non- Brunei identity (if the aircraft is not currently registered in Brunei) _____

APPLICANT(S) PARTICULAR	
6	(a) Qualification for registration of Aircraft in Brunei <i>(see note iii and iv if the applicant(s) is/are qualified persons)</i> <input type="checkbox"/> The Government of Brunei <input type="checkbox"/> Citizen(s) of Brunei <input type="checkbox"/> A body incorporate and having business in Brunei <input type="checkbox"/> Others: _____  (b) Full name of Body Incorporated, Undertaking <u>OR</u> Person(s) in whose name(s) the aircraft is to be registered (if necessary, please continue on separate sheet) <i>(see note v)</i> Company name: _____  <u>OR</u> Person(s) in whose name(s) the aircraft is to be registered: _____ <i>(if necessary, please continue on separate sheet)</i>  (c) Date of birth (if to be registered to an individual) <i>(dd, mmm, yyyy)</i> _____
7	(a) Address of Body incorporated, undertaking <u>OR</u> individual in whose name(s) the aircraft is to be registered <i>(see note vi)</i> _____ _____ _____  (b) Telephone / fax / e-mail at which applicant can be contacted during normal business hours Telephone: _____ Fax: _____ E-mail: _____
8	If the aircraft is to be registered in the name of a body incorporated (a) In what country that body is incorporated? _____  (b) What is the company registration number, date and place of registration? <i>(attach a copy of Company Certificate of Incorporation – see note iii)</i> _____ _____ _____

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9	<p>Is the body or person(s) named in 6(b)</p> <p><input type="checkbox"/> The owner of the aircraft <i>(continue to question 10)</i></p> <p><input type="checkbox"/> The charterer by demise i.e. by loan, lease, hire or hire purchase agreement (but not mortgage) <i>(continue to question 11)</i></p>
10	<p>(a) When did the body or person(s) in 6(b) become the owner of the aircraft</p> <p>_____</p> <p><i>(dd, mmm, yyyy)</i></p> <p>(b) Is the aircraft wholly owned by the body or person(s) named in 6(b)?</p> <p><input type="checkbox"/> Wholly owned                      <input type="checkbox"/> Jointly owned</p> <p>If jointly owned, state the percentage shareholding of each person of body entitled as owner to a legal interest in the aircraft or a share therein.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><i>(if necessary, continue on separate sheet.)</i></p>
11	<p>(a) <i>Not applicable if question 10 are completed.</i></p> <p>If charterer by demise, attach a copy of lease agreement and state the name and permanent address of the owner of the aircraft and of intermediate lessors in order to detail the full lease structure. <i>(see note v and viii)</i></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><i>(if necessary, continue on separate sheet.)</i></p> <p>(b) When did the charter commence?</p> <p>_____</p> <p><i>(dd, mmm, yyyy)</i></p> <p>(c) What is the expiry date of the charter?</p> <p>_____</p> <p><i>(dd, mmm, yyyy)</i></p>
12	<p>(a) Is any unqualified person or body (other than 6(a) above) entitled as owner to any legal or beneficial interest in the aircraft or any share therein?</p> <p><i>(see note vii if the applicant(s) is/are unqualified person / body)</i></p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>(b) If yes, give particulars (name address and nationality) and attach a letter of application to the Minister of Transport and Infocommunications.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><i>(if necessary, continue on separate sheet.)</i></p>

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Website: [www.mfic.gov.bn/dca](http://www.mfic.gov.bn/dca)

INSURANCE REQUIREMENTS	
13	<p>In order to comply with Civil Aviation Order, 2006 Part VIII, attach a copy of Insurance Certificate and state</p> <p>(a) Whether the aircraft is insured?  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>(b) Is the aircraft used exclusively for non-commercial operations?  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>(c) Is the aircraft operated by an air carrier, i.e. an air transport undertaking with a valid operating license?  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p>

DECLARATION	
14	<p>I / We hereby declare that the foregoing particulars and answers are true in every respect, and I / We apply for the aircraft to be registered in the state of Brunei Darussalam. (see note viii and ix)</p> <p><i>If more than one person in 6(b), each person should sign</i></p> <p>1) Signature: _____  Name: _____  Position held: _____  Date: _____  <small>(In BLOCK CAPITAL)</small></p> <p>2) Signature: _____  Name: _____  Position held: _____  Date: _____  <small>(In BLOCK CAPITAL)</small></p> <p>3) Signature: _____  Name: _____  Position held: _____  Date: _____  <small>(In BLOCK CAPITAL)</small></p> <p>4) Signature: _____  Name: _____  Position held: _____  Date: _____  <small>(In BLOCK CAPITAL)</small></p>

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Website: [www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca)

## NOTES TO BE READ WHEN COMPLETING THIS APPLICATION FORM

- i. In order for the aircraft to be registered in Brunei, the type and designation of the aircraft needs to be accepted by Brunei DCA. The acceptance of Type Certificate by Brunei DCA is confirmed by the issuance of Type Certificate Acceptance Report (TCAR) – AIR Form 24. It is therefore necessary to confirm whether the aircraft type has been issued TCAR prior to this application.  
For new type of aircraft, this application has to be preceded by the application of Type Certificate Acceptance Report. The applicant shall apply to Brunei Department of Civil Aviation for TCAR by completing and submitting AIR Form 15.
- ii. All aircraft on Brunei Register must conform to the noise requirements of Chapter 1, ICAO Annex 16, Volume I, Part II to the Chicago Convention. Hence, applicants shall also acquire Brunei DCA Noise Certificate (AIR Form 45) by completing and submitting application form for the Noise Certificate (AIR Form 8) to Brunei DCA. The application for Brunei DCA Noise Certificate will be conducted in parallel to the application for the aircraft registration.
- iii. An aircraft will only be eligible for registration in Brunei Darussalam if it is proved that the aircraft is owned by qualified person. Therefore, this application shall be submitted with evidence to substantiate the identity of the owner / applicant. The following are accepted as evidence of qualified person:
  - a. In the case of Government of Brunei, a certification by the applicant that the owner of the aircraft is the Government of Brunei, or a government agency.
  - b. In the case of the citizen of Brunei Darussalam, a copy of National Identity Card (IC)
  - c. In the case of the corporate entity having its principal place office address in Brunei Darussalam, a certified true copy of document certifying the registration of the such body / certificate of incorporation, business license and the names of directors.
- iv. For incorporated body having registered office in Brunei, in addition to evidence required in note iii, a certified true copy of Brunei Darussalam business licence should be supplied to Brunei DCA for review, to clearly identify the company name under which the aircraft will be registered.
- v. If the aircraft is to be registered in the name of an unincorporated body, or more than one individual, the full names and addresses of all persons sharing the ownership should be given. In the case of an aircraft chartered by demise and registered under the Civil Aviation Regulations 2006, the name and address of the charterer should be given.
- vi. Please use the most suitable correspondence address for the distribution of safety material. The addresses given will be used for the Brunei DCA Register of Civil Aircraft, the Certificate of Registration, correspondence from the Brunei DCA and for the distribution of the safety related information. A hotel should not be given as the address unless the applicant resides there permanently.
- vii. In accordance with Civil Aviation Regulations 2006 Part I Regulation 2(6), if this aircraft is to be registered in the name of unqualified person, this form has to be accompanied by a cover letter, addressed to the Minister of Transport and Infocommunications to apply for approval to be registered as owner of the aircraft. Aircraft registered in pursuance of this regulation, may not be used for the purpose of commercial air transport or aerial work.
- viii. The owner or charterer should sign personally; where more than one person is shown as owner (see note iii), each person should sign. When an agent applies on behalf of the owner, he shall sign as an agent on the application, stating the legal name of the owner and present a signed power of attorney to Brunei DCA.
- ix. In the case of a Body Corporate or Undertaking, a Director, Secretary or other authorised officer of the company should sign, stating the position they hold, and a covering letter should be attached to the application giving the names of all such authorised officers. In case of a body corporate, a copy of the Certificate of Incorporation registering the Body Corporate should be included with the application.
- x. Fees may be prescribed by the Director of Civil Aviation for the issuance, renewal, changes or copy of the Certificate of Registration.



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Website: [www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca)

- xi. This form, when completed should be submitted to the Brunei Department of Civil Aviation, and must be accompanied by
- a.  Appropriate Fees for registration / reissuance / change of ownership
  - b.  Cover letter or written request by the owner to the Director of Civil Aviation, if the applicant is classified as qualified person
  - c.  Cover letter to apply to the minister, for letter of approval to be registered as owner of aircraft if the applicant is categorised as unqualified person. [CAR 2006 Part I Regulation 2(6)]
  - d.  Proof of cancellation of previous registration.
  - e.  Certified True Copy Certificate of ownership of the aircraft or Bill of Sale or any evidence of ownership acceptable to Brunei DCA
  - f.  List of Aircraft owner(s) if not listed in 6(b)
  - g.  Letter of Confirmation or statement indicating the percentage shareholding of the aircraft, if the aircraft is jointly owned.
  - h.  Certified True Copy of Certificate of Incorporation, for Body Corporate.
  - i.  Certified True Copy of Brunei Darussalam Business License.
  - j.  Evidence to substantiate the identity of the owner, for Governmental Body.
  - k.  Copy of National Identity Card (IC) if to be registered under the name of an individual
  - l.  Copy of lease agreement, if the aircraft is on lease.
  - m.  Certified True Copy of Aircraft Insurance Certificate
  - n.  Clearance from Brunei Darussalam Customs Authority for tax payment (if applicable)
  - o.  Application for Noise Certificate (AIR Form 45)
  - p.  Copy of Brunei DCA Type Certificate Acceptance Report (TCAR) – AIR Form 24, for new type of aircraft.
  - q.  Letter for the authorised signatories (letter of authorisation/ power of attorney) stating the position held by the authorised officer (for Body Corporate)
- xii. The attention of all persons completing and signing this form is drawn to the importance of ensuring that the entries are correct. **FALSE REPRESENTATION STATEMENT:** it is an offence under the Civil Aviation Regulations 2006, Regulation 79(1)(c), to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. In pursuance of Civil Aviation Regulations 2006, Regulation 87(1), this offence is punishable on summary conviction by a fine not exceeding BND10,000, imprisonments for a term not exceeding six (6) months, or both.

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## APPENDIX II – AIR FORM REG 3

<p>Brunei Department of Civil Aviation Regulatory Division Airworthiness Section</p>		<p style="text-align: right;">Department of Civil Aviation Ministry of Transport and Infocommunications Brunei International Airport Bandar Seri Begawan Email: <a href="mailto:airworth.regulatory@civil-aviation.gov.bn">airworth.regulatory@civil-aviation.gov.bn</a> Website: <a href="http://www.mtic.gov.bn/dca">www.mtic.gov.bn/dca</a></p>																				
<h3>APPLICATION FOR DEREGISTRATION OF AIRCRAFT</h3>																						
<p>V8 - _____ Type and Designation: _____ Serial No.: _____</p> <p>Reason for the deregistration: _____</p> <p>Owner: <i>(if necessary, please continue on separate sheet)</i> _____</p> <p>Address of Owner: _____ _____ _____</p> <p>The following questions are to be completed only if the aircraft is to be exported to foreign country. In such case, this application should be preceded by a submission of a completed AIR Form 60.</p> <p>a. Country / state to which the aircraft will be registered in _____</p> <p>b. Name and Address of the Authority _____ _____ _____</p> <p>c. Fax number, Email &amp; Other Contact Information _____ _____</p>																						
<p>I/We hereby apply for the cancellation of the registration in the register of Brunei Darussalam aircraft for the abovementioned aircraft with effect from: _____</p> <p><i>Note: the applicant should be the owner of the aircraft. In case of joint ownership, each person should sign. In the case of a Body Corporate or Undertaking, a Director, Secretary or other authorised officer of the company should sign and a letter should be attached to the application giving the names of all such authorised officers and the position they hold.</i></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 25%; text-align: center;">Owner 1</th> <th style="width: 25%; text-align: center;">Owner 2</th> <th style="width: 25%; text-align: center;">Owner 3</th> <th style="width: 25%; text-align: center;">Owner 4</th> </tr> </thead> <tbody> <tr> <td>Signature:</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Name:</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Date:</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>				Owner 1	Owner 2	Owner 3	Owner 4	Signature:	_____	_____	_____	_____	Name:	_____	_____	_____	_____	Date:	_____	_____	_____	_____
	Owner 1	Owner 2	Owner 3	Owner 4																		
Signature:	_____	_____	_____	_____																		
Name:	_____	_____	_____	_____																		
Date:	_____	_____	_____	_____																		
<p><b>To be completed by Brunei Department of Civil Aviation only.</b></p> <p>This aircraft is deregistered on: _____ and has been transferred to: _____ _____</p> <p>Signature _____ Name: _____ Date: _____</p>																						
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Brunei Department of Civil Aviation  
Regulatory Division  
Airworthiness Section



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Website: [www.mtic.gov.bn/dca](http://www.mtic.gov.bn/dca)

The following documents have to be submitted to Brunei DCA prior to the confirmation of the deregistration:

- a.  Written request to Director of Civil Aviation for the cancellation of the registration, signed by the owner or person authorised by owner.
- b.  Letter of Authorisation (if applicable).
- c.  Original Certificate of Registration.
- d.  Original Certificate of Airworthiness.
- e.  Original Noise Certificate.
- f.  AIR Form 60, if the aircraft is to be exported to foreign country
- g.  Documented / Photographic evidence of the removal of registration marks and fireproof registration plate
- h.  Documented evidence of the cancellation of Brunei allocated Mode 'S' transponder coding.
- i.  Evidence of deletion of the 406 MHz Emergency Locator Transponder Code.

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